

LANCASTER DOWNTOWN INVESTMENT DISTRICT AUTHORITY
March 27, 2013

Quorum

Meeting called to order at 12:00 noon by Chairperson, James Wagner.

Members present: Dennis Cox, Nancy Neff, Mort Nierenberg, Randy Patterson, Bob Ramsay, Scott Standish, James Wagner and Andrew Weikert.

Staff: Marshall Snively, Acting Executive Director
Bill McCarty, Solicitor
Toby Vargas, Assistant

Introduction of Public Guests

David Aichele from James Street Improvement District were present.

Minutes

Motion by **Nancy Neff**, second by **Randy Patterson** to approve the January 23, 2013 minutes. Motion approved.

Financial Reports – January and February 2013

Motion by **Randy Patterson**, second, **Bob Ramsay**, to approve the financial statements for January and February 2013.

Motion by **Randy Patterson** second, **Nancy Neff**, to approve checks #3437 through #3486 on the Fulton Bank account. Motion approved.

New Business

Mr. Wagner informed the Board that he had received notice that Harold “Chip” Miller had resigned. Mr. Miller held the position of Treasurer on the Executive Committee. Mr. Wagner announced that the Executive Committee would like to recommend Randy Patterson be added to the Executive Committee and the office of Treasurer. Motion by **Bob Ramsay** second, **Dennis Cox**, to have Mr. Patterson join the Executive Committee as Treasurer. The members then took a few minutes to discuss Mr. Miller’s long history with the Lancaster DID and discuss possible ways that he could be recognized for his service. The members decided to pursue an dedicating a tree in the Downtown and organizing a “Chip Miller Day” at the Lancaster Barnstormers. Information on such an event will be distributed at a later time.

Mr. Snively also informed the Board that Mike Abel called him earlier in the week and resigned from the Board. The members decided that he should also receive some form of recognition for his service. The members then discussed how they would like to see the Board repopulated with minority business owners. The discussion was tabled for further discussion at a later time.

Mr. Snively then presented the proposed FY13-14 budget to the members. A summary was provided to members prior to the meeting for review. He explained that for the current fiscal year there is a budgeted deficit of \$21,000 that will be taken from the reserves to balance the budget. Some of the reasons for this deficit include a low participation in donations and sale of Downtown Dollars. He further explained that the new budget would not have a deficit because of the decision to continue the sale of Downtown Dollars for at least another year. He suggested that the Merchant Committee may be able to design an alternative plan for Downtown Dollars. Mr. Snively also noted that the members should prepare for the impact of increased health insurance costs on the bike squad. These costs go into effect in January. Board members then took some time to discuss the issue of tax exempt properties in the District. Mr. Patterson stated that the nonprofits need to be convinced that they are receiving benefits that they are not paying for. Mr. Cox suggested that this is a good topic for the Lancaster Newspapers editorial team to pursue. There was also some discussion about current tax laws and how they might be changed. Mr. Snively suggested that a representative of the nonprofit community serve on the Board. The discussion was tabled and a motion was made by **Nancy Neff** second, **Randy Patterson**, to approve the FY13-14 budget as it was presented.

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Mr. Snively presented the new management agreement between Lancaster DID and James Street Improvement District. He noted that there was an increase in the marketing line because the new budget allowed for an increase in marketing and rather than having it recorded in two locations it is entirely presented under the management agreement. Motion by **Dennis Cox** second, **Scott Standish**, to approve the FY13-14 management agreement.

Executive Director's Report

Mr. Snively updated the Board members on Restaurant Week. It was a huge success. He noted there would be a follow-up meeting soon and commented on all the work put in by Chris Trendler of Penn Square Grille. There were 52 restaurants involved and there are plans to have another in the fall. Mr. Snively also mentioned that the Quilters Convention recently signed a contract with the Convention Center for an additional three years. He announced that there is a healthy list of prospects coming into the City. The members then freely discussed various properties and activities occurring throughout the City and Downtown in particular.

Adjourn

Motion by **Nancy Neff**, second, **Scott Standish** to adjourn. Motion approved and the meeting adjourned at 1:05 p.m.

Respectfully submitted,

Marshall W. Snively
Acting Executive Director